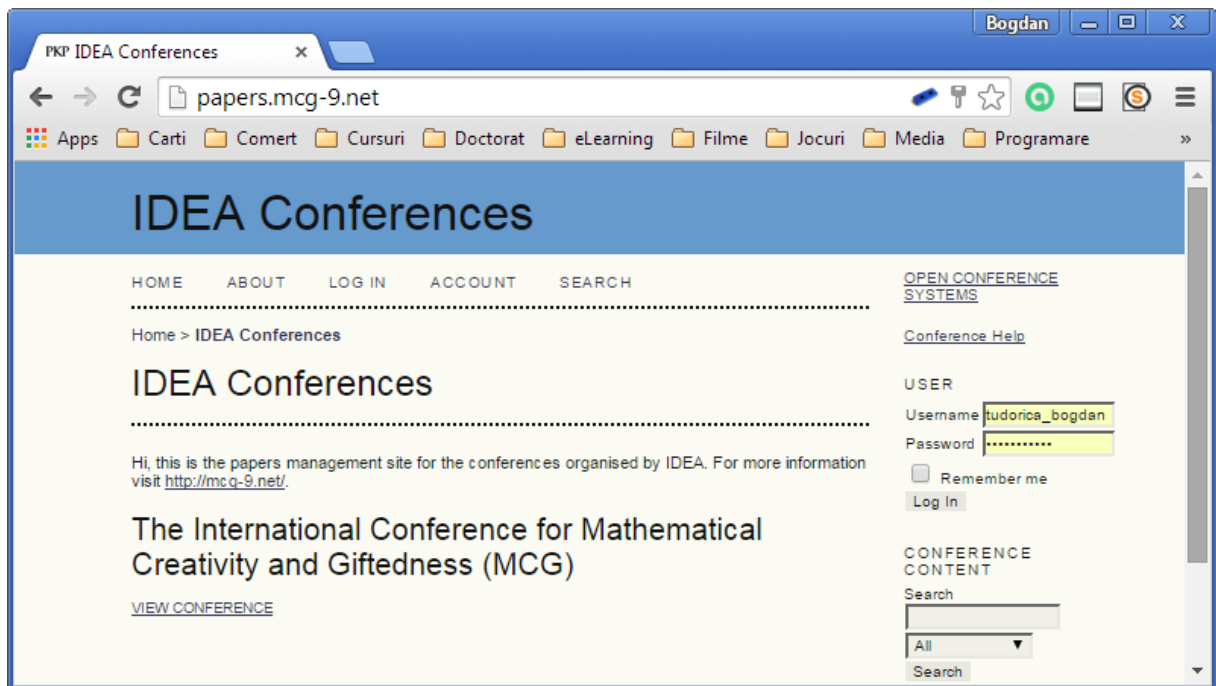
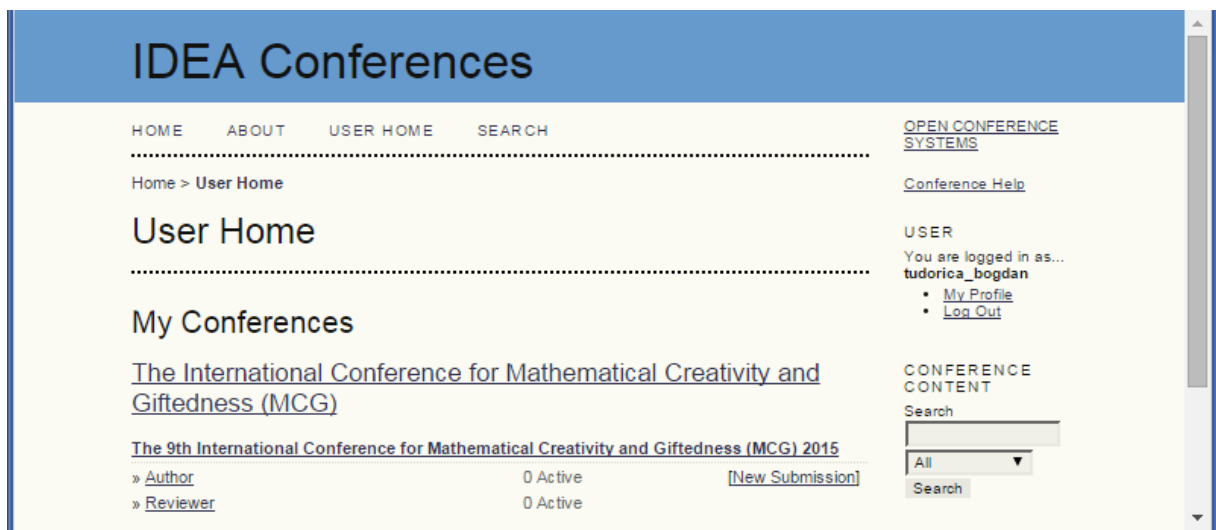


I wish to submit a paper for the MCG-9 International Conference (I already created an account for myself). How do I do that?

1. I open in any browser the following address: <http://papers.mcg-9.net/> (click on the address or copy-paste it in the browser address bar). A page like the following figure will open:



2. I enter my user name and password and then I click on **Log In**. My home page will open:



3. On this page I click on **New Submission**. The paper submission process begins:

Conference Track

Select the appropriate track for this submission (see [Track Policies](#)).

Track* Research Report ▼

Session Type

Session Type

- Research report
- Project
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- Workshop
- Posters

Submission Checklist

Indicate that this submission is ready to be considered by this conference by checking off the following (comments to the director can be added below).

- The submission has not been previously published, nor is it before another conference for consideration (or an explanation has been provided in Comments to the Director).
- The submission file is in OpenOffice, Microsoft Word, RTF, or WordPerfect document file format - DO NOT upload your paper as a Portable Document Format (PDF) or LaTeX file.
- All URL addresses in the text (e.g., <http://pkp.sfu.ca>) are activated and ready to click.
- The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.
- The text adheres to the stylistic and bibliographic requirements outlined in the [Author Guidelines](#), which is found in About the Conference.

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Authors who submit to this conference agree to the following terms:

a) Authors retain copyright over their work, while allowing the conference to place this unpublished work under a [Creative Commons Attribution License](#), which allows others to freely access, use, and share the work, with an acknowledgement of the work's authorship and its initial presentation at this conference.

b) Authors are able to waive the terms of the CC license and enter into separate, additional contractual arrangements for the non-exclusive distribution and subsequent publication of this work (e.g., publish a revised version in a journal, post it to an institutional repository or publish it in a book), with an acknowledgement of its initial presentation at this conference.

c) In addition, authors are encouraged to post and share their work online (e.g., in institutional repositories or on their website) at any point before and after the conference.

Comments for Conference Director

Enter text (optional)

Save and continue Cancel

* Denotes required field

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4. I select the type of work I will propose and the session type (most of the times they are the same). I verify that my paper meets the requirements from the checklist. I tick the boxes from the checklist. I click on **Save and continue**. The submission process continues:

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GO TO THE MAIN SITE

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Step 2. Uploading the Submission

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To upload a paper to this conference, complete the following steps.

1. On this page, click Browse (or Choose File) which opens a Choose File window for locating the file on the hard drive of your computer.
2. Locate the file you wish to submit and highlight it.
3. Click Open on the Choose File window, which places the name of the file on this page.
4. Click Upload on this page, which uploads the file from the computer to the conference's web site and renames it following the conference's conventions.
5. Once the submission is uploaded, click Save and Continue at the bottom of this page.

Encountering difficulties? Contact [Bogdan Tudorica](#) for assistance (+40722242274).

Submission File

No submission file uploaded.

Upload submission file article_sub...on_id_6.doc

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5. I choose the file containing my paper. I click on **Upload**. I click on **Save and continue**. The submission process continues:

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Step 3. Entering the Submission's Metadata

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Authors

| | |
|---|--|
| First name* | <input style="width: 80%;" type="text" value="Bogdan"/> |
| Middle name | <input style="width: 80%;" type="text"/> |
| Last name* | <input style="width: 80%;" type="text" value="Tudorica"/> |
| Email* | <input style="width: 80%;" type="text" value="btudorica@hotmail.com"/> |
| URL | <input style="width: 80%;" type="text"/> |
| Affiliation | <div style="border: 1px solid #ccc; padding: 5px; min-height: 100px;">UPG Ploiesti</div> |
| Country | <input style="width: 80%;" type="text" value="Romania"/> |
| Bio statement (E.g., department and rank) | <div style="border: 1px solid #ccc; padding: 5px; min-height: 100px;"></div> |

6. In this page I type all the relevant information (at least the ones marked with * are required). If there are more (than one) authors I click on the **Add Author** button (one click for each supplementary author). Text boxes asking for the info of the second, third ... author will appear. I can also rearrange the authors in the preferred order using the small reorder arrow buttons. If I mistakenly clicked on the **Add Author** too many times I can click on **Delete Author** to solve that. I click on **Save and continue**. The submission process continues:

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Step 4. Uploading Supplementary Files

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. **UPLOAD SUPPLEMENTARY FILES** 5. CONFIRMATION

This optional step allows Supplementary Files to be added to a submission. The files, which can be in any format, might include (a) research instruments, (b) data sets, which comply with the terms of the study's research ethics review, (c) sources that otherwise would be unavailable to readers, (d) figures and tables that cannot be integrated into the text itself, or other materials that add to the contribution of the work.

| ID | TITLE | ORIGINAL FILE NAME | DATE UPLOADED | ACTION |
|---|-------|--------------------|---------------|--------|
| <i>No supplementary files have been added to this submission.</i> | | | | |

Upload supplementary file No file chosen

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7. If I want to upload any supplementary files, I do so at this step. I choose the supplementary file. I click on **Upload**. I click on **Save and continue**. The submission process continues:

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Step 5. Confirming the Submission

1. START 2. UPLOAD SUBMISSION 3. ENTER METADATA 4. UPLOAD SUPPLEMENTARY FILES 5. **CONFIRMATION**

To submit your manuscript to The International Conference for Mathematical Creativity and Giftedness (MCG) click Finish Submission. The submission's principal contact will receive an acknowledgement by email and will be able to view the submission's progress through the editorial process by logging in to the conference web site. Thank you for your interest in publishing with The International Conference for Mathematical Creativity and Giftedness (MCG).

File Summary

| ID | ORIGINAL FILE NAME | TYPE | FILE SIZE | DATE UPLOADED |
|----|---|-----------------|-----------|---------------|
| 62 | ARTICLE SUBMISSION ID 6.DOC | Submission File | 94KB | 01-20 |

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8. When I am absolutely sure that everything is alright (I can go back at the previous steps by clicking on the numbered labels from above), I click on **Finish submission**. I do not have to finish a submission right away. If I have to take a break for some reason (and close the browser), the submission will be waiting for me until I finish it.